

## Schools Forum SEN/Social Deprivation Working Group

### Minutes – 24<sup>th</sup> January 2011

**Present:** Liz Williams, Judith Finney, John Hawkins, Phil Beaumont, Trevor Daniels, Julie Le Masurier, Phil Cooch, Neil Baker, Tristan Williams, Sarah O'Donnell, Bruce Douglas (for Avis Ball)

**Apologies:** Julia Cramp, Avis Ball, Karina Kulawik

		Action
1	<p><b>Minutes from Previous Meeting</b></p> <p>The minutes from the meeting of 19<sup>th</sup> November were agreed</p> <p>EW reported that the Terms of Reference for the group had not been located so consideration of the TOR would need to be for a future meeting.</p> <p>Managed Moves – JLM reported that the Managed Moves protocol had been discussed by the Primary Behaviour Support Group and would be taken to the SEN Group at PHF.</p> <p>JH asked about the timescales for the implementation of the YPSS review and when a report could be brought back to Schools Forum. EW to check with Mal Munday</p>	<p>EW</p> <p>EW</p>
2	<p><b>Nominal SEN Element Within Age Weighted Pupil Units (AWPU)</b></p> <p>This was an issue originally raised as part of the SEN review where an undertaking had been given to ensure that SEN funding within schools was transparent and could be identified on the Funding Certificate. There is no history to the nominal SEN amount within the AWPU and so the working group of Head Teachers had requested the LA to estimate the proportion of the AWPU that could be said to be allocated for SEN.</p> <p>TD updated the group on the work that had been carried out to identify the basic SEN structure that is required in a school with low SEN needs, ie., the amount that is included within the AWPU. This would include a proportion of teacher, Education Support Assistant and admin time. For a 7 class primary school this requirement was calculated as 0.1 fte teaching time and 15 hours ESA, with 2 hours admin time. For a 1,000 place secondary schools this was calculated as 0.5fte teaching time, 75 hours of ESA time and 10 hours admin. These costs equate to approximately 2.4% of the AWPU.</p> <p>It was agreed that this element of the AWPU will be identified on the funding certificates as part of the notional SEN funding in the school's budget.</p>	
3	<p><b>Special Schools Funding</b></p> <p>PC reported that a review of the transitional protection for Downlands</p>	

	<p>school had been completed and would be reported to Schools Forum on 2<sup>nd</sup> February. The outcome of that report could help to inform decisions around investment in special schools in 2011/12.</p> <p>PB expressed his thanks to PC for the support he had given to the school through this period.</p>	
4	<p><b>Update on delegation of SEN Funding to Primary Schools</b> PC &amp; TD updated the group on the outcome work that had been done to identify savings in central SEN budgets. Schools Forum had previously agreed that savings of £700k would be invested in the mainstream primary budget to support the delegation of SEN funding, and that £100k would be required to support the new formula for Resource Bases.</p> <p>The further work had identified that savings of up to £1.500million could be released from central budgets including Independent Special Schools (ISS) and Specialist Provision. PC circulated summary tables indicating the impact of increasing the amounts of funding delegated to primary schools.</p> <p>There was some discussion around whether these savings should also be utilised to increase the funding for band values within Special Schools in order to build capacity to support pupils brought back from independent placements. It was agreed that this should be considered in the context of the report to Schools Forum on the review of transitional protection for Downlands School.</p> <p>It was requested that Schools Forum be provided with school by school detail on the impact of increasing the amount of funding delegated to primary schools.</p>	
5	<p><b>Any Other Business</b> Terminology – use of the word “hours” when discussing support for pupils with SEN. JLM reported that this issue had been raised by Head Teachers who had suggested that referring to the word “hours” raised the expectation of parents that support to pupils would be provided on a 1 to 1 basis to a specific total of hours. It was agreed that care needs to be taken to fully explain the use of hours as a method for calculating a sum of money which the school would use to develop support for pupils.</p>	
6	<p><b>Date &amp; Time of Next Meeting</b> Next meeting scheduled for Monday 14<sup>th</sup> February, 2pm at County Hall. Meeting to be cancelled if no further SEN items for March Schools Forum.</p>	